

Our team Position Description – Social Media Volunteer

Arthritis Queensland (AQ) is seeking a Social Media Volunteer to help us provide information services to people living with arthritis.

Location:	Fortitude Valley, Brisbane		
Hours:	1 shift per week	Morning Shift	9.00am – 1.00pm
		Afternoon Shift	1.00pm – 4.30pm
Commitment:	Minimum of 6 months		

In this role you will draw on your professional knowledge gained through either your career as a communications professional or through your tertiary studies in communications.

With a focus on providing clear and reliable information, our Social Media volunteer will work with our team to deliver our information services via email and social media.

Key Responsibilities

- Under the guidance of the Health Promotion Officer:
 - Collate our weekly consumer email newsletter
 - Collate our monthly health professionals email newsletter
 - Manage content in our social media accounts (facebook and twitter)

Our ideal volunteer will

- Be either a current or retired communications professional or student
- Be passionate about plain English and increasing consumers health literacy
- Have experience of curating content for email newsletter programs
- Have experience of using Hootsuite (or similar platform) to manage social media content
- Be willing to share your experience and knowledge to improve the delivery of our information services.

Benefits for the volunteer

- Draw on your professional skills and knowledge to improve the lives of people living with arthritis.
- Further develop your own knowledge.
- Build your interpersonal and communication skills.
- Join a vibrant team and feel a sense of achievement each day knowing you are making a difference.

To Apply

Please complete our online application form and send a CV to admin@arthritis.org.au.

Aboriginal and Torres Strait Islander people are strongly encouraged to apply.